STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center 1717 South Philo Road, Suite 24 Urbana, Illinois 61802-6044



John Brewster

Merit Board Chair

Walter G. Ingerski

Director

TO:

Designated Employer Representatives/Personnel Directors

Chair, State Universities Civil Service Advisory Committee

FROM:

Dennis N. Smith

Deputy Director

DATE:

February 7, 2001

RE:

Revision #8 to the Procedures Manuals

Enclosed are revisions to the Procedures Manuals. Please make sure that you reproduce the number of copies for each of the manuals that you have made in addition to the one we sent.

SECTION - CLASSIFICATION

REMOVE	SECTIO	INSERT	a a	
5.4 Example 5.4a	Page 1 of 1	5.4 Example 5.4a Example 5.4b	Page 1 of 1	

SECTION - PAY

REMOVE 3.1	51	INSERT		
	Page 1 of 1	3.1	Page 1 of 1	

SECTION - PRINCIPAL ADMINISTRATIVE APPOINTMENT

SECTION - FRINCIPAL ADMINISTRATIVE 2222						
RFMOVE		INSERT		12		
Table of Contents 1.1 1.2 Example 1.2b	1 of 1 1 of 1 1 of 1 1 of 1	Table of Contents 1.1 1.2	1 of 1 1 of 1 1 of 1			
1.3 1.4 1.5	1 of 1 1 of 1 1 of 1	1.4 1.5 Example 1.5a	1 of 1 1 of 1 1 of 1 1 of 1			
1.6 Example 1.6a	1 of 1 1 of 1	1.6 Example 1.6a Example 1.6b	1 of 1 1 of 1			